



PERSONAL INFORMATION

DATE: _____

NAME (LAST, FIRST, MIDDLE)			
STREET ADDRESS	CITY	STATE/PROVINCE	ZIP/POSTAL CODE
EMAIL ADDRESS	PHONE (include international code)		COUNTRY
ALTERNATE EMAIL	ALTERNATE PHONE	REFERRED BY?	

POSITION DESIRED

POSITION	DATE YOU CAN START	I UNDERSTAND THIS POSITION HAS NO PAY? Yes No	
WHAT IS YOUR CAREER/"DAY JOB"?			
EVER APPLIED TO THIS ORGANIZATION BEFORE? Yes No	WHEN?	WHAT POSITION?	
EVER WORKED FOR THIS ORGANIZATION BEFORE? Yes No	WHEN?	WHAT POSITION?	
IF YES, REASON FOR LEAVING?			
HOW DID YOU FIND OUT ABOUT THE POSITION TO WHICH YOU ARE APPLYING? OUR WEBSITE/NEWSLETTER FRIEND SOCIAL MEDIA _____ OTHER _____			

EDUCATION

	NAME & LOCATION	YRS ATT.	GRADUATE?	AREAS OF STUDY
POST-GRADUATE				
UNDER-GRADUATE				
OTHER				

GENERAL INFORMATION

OTHER AREAS OF SPECIAL STUDY/RESEARCH WORK/EXPERTISE
SPECIAL TRAINING, CERTIFICATIONS, LICENSES
SPECIAL SKILLS, FOREIGN LANGUAGES, ETC.

EMPLOYMENT HISTORY

NAME OF MOST RECENT EMPLOYER			
ADDRESS	CITY	STATE/PROVINCE	ZIP/POSTAL CODE
NAME OF SUPERVISOR	MAY WE CONTACT? YES NO	START DATE	COUNTRY
SUPERVISOR'S TITLE	PHONE	END DATE	
JOB TITLE AND DESCRIPTION			
REASON FOR LEAVING			

NAME OF PREVIOUS EMPLOYER			
ADDRESS	CITY	STATE/PROVINCE	ZIP/POSTAL CODE
NAME OF SUPERVISOR	MAY WE CONTACT? YES NO	START DATE	COUNTRY
SUPERVISOR'S TITLE	PHONE	END DATE	
JOB TITLE AND DESCRIPTION			
REASON FOR LEAVING			

REFERENCES (2 required, 3 max)

NAME	ADDRESS	COMPANY/ORGANIZATION JOB TITLE	EMAIL ADDRESS PHONE

GENERAL BACKGROUND INFORMATION

You cannot and will not be denied a volunteer staff position solely because of a conviction record, unless the offense is related to the job for which you have applied.

Have you ever been convicted of a felony or misdemeanor within the last 5 years? Yes No If yes, describe: _____
Are you currently under charges for a criminal offense? Yes No
Have you ever forfeited bond or collateral in connection with a criminal offense? Yes No
Have any of these charges or crimes been animal or wildlife related? Yes No
Within the last five years, have you been fired from any job for any reason? Yes No
Within the last five years, have you quit a job after being notified you were being fired? Yes No
What foreign languages do you speak fluently? _____
What foreign languages do you write fluently? _____
What foreign languages do you read fluently? _____

AUTHORIZATION STATEMENT

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if I become part of the TurtleRoom's volunteer staff, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the organization from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the TurtleRoom has any authority to enter into any agreement for volunteer work for the TurtleRoom for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized the TurtleRoom representative."

DATE

SIGNATURE